

UNIVERSITY OF THE WIWATERSRAND, JOHANNESBURG  
Faculty of Humanities Research Committee

**TO:** All full time members of the Academic staff in the Faculty of Humanities

**HUMANITIES RESEARCH PROMOTION GRANT for 2022**

**CLOSING DATE IS 15 JULY 2021**

**1. GENERAL**

- Applications for awards from the Humanities Research Promotion Grant for **2022** are now invited.
- Awards may be made for **R80,000** and for **R40,000**.
  - ❖ The value of an award for a lecturer replacement for two teaching blocks (one semester) is **R80,000**
  - ❖ The value of an award for a lecturer replacement for a maximum period of one teaching block (half semester) is **R40,000**.
- 2. The value of the awards to be made will be decided by the Screening Committee, in the light of the applications received.
- 3. The larger grant is intended to create the opportunity for a longer, more intensive engagement with a research project nearing completion, namely a book length manuscript, or a major paper or papers for publication in accredited journals. Application to support book manuscripts must demonstrate that the manuscript will be completed within 12 months. The conditions governing the award will be tied strictly to the delivery of one or more accredited publications.
- 4. The shorter grant is intended to create the opportunity to complete some research, namely a paper for publication or a higher degree.
- 5. The major purpose of the award is to enable a member of staff to carry out research by relieving him/her teaching duties, through the allocation of funds for a lecturing assistant. In the case of the larger grant, the money allocated should allow for a lecturer replacement at a more senior level, including a visiting scholar from abroad.
- 6. The grant is available only to University-funded full-time members of staff. Contract staff funded from external grants are not eligible to apply.
- 7. Members of staff in their first year of service are not eligible to apply.
- 8. The Screening Committee will consider young members of staff and established researchers equally.
- 9. Awards may **not** be used to fund travel and subsistence.
- 10. Applications will normally be invited and considered once a year only.

**11. CONDITIONS OF THE AWARD**

**Employment of lecturing assistants**

- Funds will be allocated to pay the salary of a lecturer replacement only. Transport and/or removal costs of the lecturing assistant will not be covered.
- The salary paid will be commensurate with the lecturing assistant's qualifications and experience based on the usual standards in the University and linked to the value of the award.
- The member of staff applying for the award will be responsible for advising the Head of School of his/her research plan and for nominating a suitable lecturing assistant to be appointed. Evidence of the Head's support should accompany the application for the award.
- In cases where the objectives of the grant are completion of a PhD or Masters degree, the applicant must include a letter of support from his/her supervisor confirming that the goal is realistic and will be achieved within a year.

- Normally only one award will be approved for one particular research project. A subsequent award in a consecutive year will not normally be considered. Exceptional cases may be considered on the basis of academic merit. In such cases it will then be necessary for applicants to submit a progress report and detailed motivation in support of the request.

#### **Applicant's position**

- Recipients of awards from this grant will be relieved of their teaching duties for the period of one or two teaching blocks, to enable them to devote the released time to research, while continuing to carry out all other departmental duties including the supervision of higher degree candidates.
- Leave of absence will not be granted during the period of award. Temporary absence from the University during term-time will be subject to the usual requirements for permission.
- Such a period of research time may not be added to sabbaticals. It is expected that applicants will normally be in between sabbaticals.
- Applicants are required to give an undertaking that the period of the award will be for their only 'leave' period for that particular year, save that the award can be taken up after, or concluded within three months of an approved leave period where that leave might be other than a sabbatical.
- A recipient will continue to receive his /her normal salary during the period involved.
- His/her normal leave cycle will not be affected.
- Subject to the conditions listed above, such an award may be held in conjunction with any other award or fellowship received for research purposes.

#### **Research progress report**

- Each recipient will be required to submit an interim update in June 2022 and a final report in December 2022. The report should be no more than 2-3 pages in length and should include the following information:
  1. a synopsis of the aim, objectives, research methodology and results;
  2. steps taken to publish findings;
  3. date of submission of dissertation or thesis, if applicable.
  4. publication outputs
  5. research capacitation outcomes (example PG completions)
  6. impediments to the completion of the project
- The report is to be submitted to the Committee Coordinator of the Faculty Research Committee.
- A final report must be submitted on completion of the research, and the copy of the final result of the research, i.e. book/manuscript, etc., must be submitted to the Committee Coordinator of the Faculty Research Committee.
- If the conditions are not met, the recipient will not be eligible for further funding and support from the Faculty of Humanities Research Committee.

### **3. SCREENING OF APPLICATIONS**

- The Faculty Research Committee will screen all applications.
- Applicants may be requested to attend an interview.

### **4. TO APPLY**

- **To apply for the FRC Research Promotion Grant please click [here](#)**
- Hazvinei Musodza , Faculty Finance Officer: Research and Projects at [Hazvinei.Musodza@wits.ac.za](mailto:Hazvinei.Musodza@wits.ac.za)

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